

All Party Packages Include:

20 children

Paper Products (Tablecloths, plates, napkins)

Balloon Bouquets (2)

Pizza (3)

Pitchers (3) of Unlimited Beverages

Cakes & Ice Cream

Party Favors

Birthday Child will get a free T-Shirt

Party Host(s)

A \$187.50 non-refundable deposit is due within 48 hours of reserving a party

\$25.00 fee for rescheduling party



Add-Ons

- > An additional 1/2 hour may be added to the beginning of the 1st party time slot on Saturday and Sunday. On Saturday an additional 1/2 hour can be added to the end of the last party time slot of the day. Cost = \$50
- > The first 20 kids are included in the price; each additional child is \$12.00.
- > Additional pizza: \$12.00 each
- > Theme cake: \$12.00
- > Additional Pitchers: \$4.00 each

***Additional Party Favors and Décor:** You can bring party favors that go along with your theme, as well as any additional decorations. We do not allow glitter, confetti, glass, silly string or pinatas. We do not allow any decorations that will damage the wall.

Please take time to review the rules and guidelines attached.

Dear Birthday Parent,

Welcome to Mandeville Sports Complex! We will be hosting your birthday party today and would like to remind you that ***1st hour of your party is free play & the last ½ hour is for pizza, cake and ice-cream. *Children and guests will not be able to return to the floor once free play ends.**

The following are party rules that will be enforced and your help is necessary to ensure safety for all your guests. The party manager will take a few minutes at the beginning of the party to go over safety rules. **Party participation is for the children only.** Although adults are allowed to enter the gym in order to watch the festivities, they are not allowed to get on any gymnastics equipment including trampolines and pits. **Please support this insurance required policy by relaying this information to your guests.**

***Every Adult, parent and children must fill out a waiver.**

*Parents/chaperones must abide by the gym's rules and refrain from using any apparatus/equipment. This also includes the trampolines/bounce houses.

*Parent must supervise their children in restrooms and water fountains.

*No shoes on Gym Floor or Diamond Mine Area (parents included).

*No food or drink in lobby or on Gym Floor/Diamond Area.

*No running in lobby or in and around bathrooms.

*No one allowed upstairs.

*No climbing, standing, or jumping off bleachers.

*Look before jumping in pits.

*No playing in front or climbing in opposite direction of the slides in the Diamond Mine

*No fighting, tackling, or unnecessary roughness

*No offensive language at any time.

*Vandalism will not be tolerated.

*Any concerns need to be reported to your hostess.

***Trampolines: ONE AT A TIME, no flips & look before entering the foam pit.**

***Bounce House/Obstacle Course Inflatable 7-8 kids at a time in the bounce house.**

***OFF LIMITS: Double mini, rings, high bars, hanging ropes, uneven bars and balance beams (Low beams are allowed).**

It is our honor and privilege to serve you and your child's party guests. At the scheduled ending time of your party, we will begin packing up your things as well as cleaning up the party area. We would greatly appreciate it if you helped encourage your guests to begin making their way towards the front desk. At the front desk, be sure to pay your remaining balance and tip your party workers. If you like, we can help load your car with the things from your party.

Thank you for choosing Mandeville Sports Complex!

Parent Signature: _____

Date: _____

BIRTHDAY PARTY WORKSHEET

Circle If: Annual Fitness Member

CHILD'S NAME: _____ AGE: _____ GENDER: _____

PARENT'S NAME: _____

CELL PHONE: _____

T-Shirt Size for
Birthday Child
(XS, S, M or L)

ADDRESS: _____ CITY: _____

ZIP CODE: _____

EMAIL: _____

PARTY DAY (SAT / SUN) DATE: _____ PARTY TIME: _____ PACKAGE: _____

<u>PACKAGE A:</u>	DIAMOND MINE & CHEER FLOOR			
	SATURDAY	12-1:30pm	2-3:30pm	4:00-5:30pm
	SUNDAY	10-11:30am	12-1:30pm	2-3:30pm
<u>PACKAGE B:</u>	CAFÉ & GYMNASSTICS FLOOR			
	SATURDAY	11-12:30pm	1-2:30pm	3-4:30pm 5-6:30pm
	SUNDAY	11-12:30pm	1-2:30pm	3-4:30pm
<u>PACKAGE C:</u>	POOL PARTY (COVERED PATIO)			
	SATURDAY	1-2:30PM	3-4:30PM	5-6:30PM
	SUNDAY	1-2:30PM	3-4:30PM	5-6:30PM
<u>PACKAGE D:</u>	OUTDOOR PAVILION			
	SATURDAY	12-1:30pm	2-3:30pm	4-5:30pm
	SUNDAY	12-1:30pm	2-3:30pm	4-5:30pm

CONFIRM PARTY DETAILS
DATE: _____
Employee's Name: _____

CHOOSE COLOR SCHEME: PRIMARY or PASTEL or CUSTOM: _____

CAKE TYPE: CHOCOLATE VANILLA

BUTTER CREAM FROSTING TYPE: CHOCOLATE VANILLA

CAKE DECORATIONS: ROSES BALLOONS THEME: (Select from themes provided by Sams Club)
Additional \$12 fee _____

WRITING ON CAKE: _____

SELECT 3 BEVERAGE PRODUCTS: COKE DIET COKE LEMONADE ORANGE SPRITE
DR. PEPPER ROOTBEER

PIZZA: (choose 3) _____ CHEESE _____ PEPPERONI

** Additional Pizzas must be ordered by noon the Thursday before your scheduled party.

Please Initial _____
If we don't have your cake order by Monday at 9am on the week of your scheduled party, you will automatically be given a white cake with white icing and primary color balloons. Sorry, NO EXCEPTIONS.

PRICES (For Office Use Only – To Be Completed by MSC Staff)

Party Price: Total: \$375.00
Additional Children: \$12.00 each Total: _____
Additional Ice Cream: \$0.50 each Total: _____
Additional Pizza: \$12.00 each Total: _____
Additional Pitcher of Drink: \$4.00 each Total: _____
Additional Half Hour: \$50.00 (first or last party of day) Total: _____
Theme Cake: \$12.00 Total: _____

MINIMUM 15% GRATUITY WILL BE ADDED TO PARTY TOTAL – OR SELECT CUSTOM AMOUNT:

Tip: _____ & _____ Total: _____
Worker 1 Worker 2

Coupons cannot be combined with annual fitness membership discounts
(If Applicable) Total Costs: \$ _____
(If Applicable) Less Credit: \$ _____
(If Applicable) Less Deposit: \$ _____
(If Applicable) 3% Credit Card Fee \$ _____
Total Amount Due: \$ _____

** Deposits are non-refundable AND the remaining balance must be paid with all cancellations.
** With verifiable extenuating circumstances, a party can be rescheduled with MANAGER APPROVAL, otherwise \$25.00 re-scheduling fee.

Signature of Parent/Guardian

Date

MSC Representative

