

BIRTHDAY PARTY WORKSHEET

Circle If: Annual Fitness Member

CHILD'S NAME: _____ AGE: _____ GENDER: _____

PARENT'S NAME: _____

CELL PHONE: _____

ADDRESS: _____ CITY: _____ ZIP: _____

EMAIL: _____

PARTY DAY (FRI/ SAT / SUN) DATE: _____ PARTY TIME: _____ PACKAGE: _____

<u>PACKAGE A:</u>	DIAMOND MINE & BLUE FLOOR			
	SATURDAY	12-1:30pm	2-3:30pm	4:00-5:30pm
	SUNDAY	10-11:30am	12-1:30pm	2-3:30pm
<u>PACKAGE B:</u>	CAFÉ & RED FLOOR			
	FRIDAY	6-7:30pm	8-9:30pm	
	SATURDAY	11-12:30pm	1-2:30pm	3-4:30pm 5-6:30pm
	SUNDAY	11-12:30pm	1-2:30pm	3-4:30pm
<u>PACKAGE C:</u>	POOL PARTY (COVERED PATIO)			
	SATURDAY	1-2:30PM	3-4:30PM	5-6:30PM
	SUNDAY	1-2:30PM	3-4:30PM	5-6:30PM
<u>PACKAGE D:</u>	OUTDOOR PAVILION			
	SATURDAY	12-1:30pm	2-3:30pm	4-5:30pm
	SUNDAY	12-1:30pm	2-3:30pm	4-5:30pm

CONFIRM PARTY DETAILS
DATE: _____
Employee's Name: _____

CHOOSE COLOR SCHEME: PRIMARY or PASTEL or CUSTOM: _____

CAKE TYPE: CHOCOLATE VANILLA COOKIE CAKE

BUTTER CREAM FROSTING TYPE: CHOCOLATE VANILLA

CAKE DECORATIONS: ROSES BALLOONS THEME: _____

WRITING ON CAKE: _____

Additional \$10 fee

SELECT 3 BEVERAGE PRODUCTS: COKE DIET COKE LEMONADE ORANGE

SPRITE DR. PEPPER ROOTBEER

PIZZA: (choose 3) _____ CHEESE _____ PEPPERONI

Please Initial _____
If we don't have your cake order by Monday at 9am on the week of your scheduled party, you will automatically be given a white cake with white icing and primary color balloons. Sorry, NO EXCEPTIONS.

PRICES (For Office Use Only – To Be Completed by MSC Staff)

Party Price: Total: \$350.00
Additional Children: \$10.00 each Total: _____
Additional Ice Cream: \$0.50 each Total: _____
Additional Pizza: \$12.00 each Total: _____
Additional Half Hour: \$50.00 (first or last party of day) Total: _____
Theme Cake: \$10.00 Total: _____
Tip: _____ & _____ Total: _____
Worker 1 Worker 2

Total Costs: \$ _____
Less Credit if Any: \$ _____
Less Deposit: \$ _____
Total Amount Due: \$ _____

** Deposits are non-refundable AND the remaining balance must be paid with all cancellations.
** With verifiable extenuating circumstances, a party can be rescheduled with **MANAGER APPROVAL**, otherwise \$25.00 re-scheduling fee.

Signature of Parent/Guardian

Date

For Office Use Only

Deposit Paid	
Check No. _____ / Credit Card Type: _____ / Cash	
Amount Paid: \$ _____	Date Paid: _____

MSC Representative

Dear Birthday Parent,

Welcome to Mandeville Sports Complex! We will be hosting your birthday party today and would like to remind you that ***1st hour of your party is free play & the last ½ hour is for pizza, cake and ice-cream. *Children and guests will not be able to return to the floor once free play ends. If you added an extra ½ hour to your party, you will be allowed to have an extra 30 minutes of free play after pizza, cake and ice-cream.**

The following are party rules that will be enforced and your help is necessary to ensure safety for all your guests:

***Every Adult, parent and children must fill out a waiver.**

*Follow instructions given by staff members.

*Parent must supervise their children in restrooms and water fountains.

*No shoes on Gym Floor or Diamond Mine Area (parents included).

*No food or drink in lobby or on Gym Floor/Diamond Area.

*No running in lobby or in and around bathrooms.

*No one allowed upstairs.

*No climbing, standing, or jumping off bleachers.

*Look before jumping in pits.

*No playing in front or climbing in opposite direction of the slides in the Diamond Mine

*No fighting, tackling, or unnecessary roughness

*No offensive language at any time.

*Vandalism will not be tolerated.

*Any concerns need to be reported to your hostess.

***Trampolines: ONE AT A TIME, no flips & look before entering the foam pit.**

***Bounce House/Wrecking Ball: 4 kids in wrecking ball at a time and no hanging from the ball; 7-8 kids at a time in the bounce house.**

***OFF LIMITS: Double mini, rings, high bars, hanging ropes, uneven bars and balance beams (Low beams are allowed).**

It is my honor and privilege to serve you and your child's party guests. At the exactly the scheduled ending time of your party, I will begin packing up your things as well as cleaning up the party area. I would greatly appreciate it if you helped encourage your guests to begin making their way towards the front desk. At the front desk, be sure to pay your remaining balance and fill out the party survey. If you like, we can help load your car with the things from your party.

Thank you again and enjoy your party!

Parent Signature: _____

Date: _____